



# Distance Learning Agreement

(Parent Annual Notifications)

Please sign [THIS FORM-English](#) or [THIS FORM-Spanish](#) to assure the district, school, and teacher that you and your child have gone over these distance learning expectations and the Parent Annual Notifications.



STAFF	PARENTS/GUARDIANS	STUDENTS
<ul style="list-style-type: none"> <li>● Provide high quality, grade level instruction as well as appropriate academic supports (e.g. small groups, ELD, and IEP services).</li> <li>● Send weekly communication to families.</li> <li>● Deliver daily, engaging live learning experiences whole class and small group via Zoom.</li> <li>● Create and post daily asynchronous learning assignments for students.</li> <li>● Conduct daily social emotional check-ins and instruction to promote well being and school connectedness.</li> <li>● Monitor daily assignments, provide feedback, and record grades to track and communicate progress.</li> <li>● Document daily live session attendance and absences.</li> <li>● Complete a weekly engagement form to verify participation.</li> <li>● Host daily office hours and respond within 24 hours to answer student/parent questions during non-office hours.</li> <li>● Post weekly assignments on Google Classroom no later than 8am Monday or Tuesday when it is a Monday holiday.</li> </ul>	<p><b>Live Teacher sessions (synchronous):</b></p> <ul style="list-style-type: none"> <li>● Monitor daily zoom meeting attendance as absences will be documented.</li> <li>● Access student's Google Classroom to receive login information for the Zoom sessions.</li> <li>● Try to provide a quiet learning space with necessary materials and an appropriate background for the live meetings.</li> <li>● Continue to monitor your child's online behavior.</li> <li>● Participate in provided ZOOM training regarding how to's and expectations.</li> <li>● Protect the privacy of all participants by not recording, posting on social media, or taking screenshots with school or personal equipment.</li> </ul> <p><b>Working independently (asynchronous):</b></p> <ul style="list-style-type: none"> <li>● Assist your child as needed to log in to Clever and Google Classroom, and to monitor completion of weekly assignments.</li> <li>● Contact your child's teacher (s), school site administrator, social worker, or counselor with any questions or concerns.</li> <li>● Be supportive, but encourage independence while completing assignments.</li> </ul>	<p><b>Live Teacher sessions (synchronous):</b></p> <ul style="list-style-type: none"> <li>● Participate in daily zoom meetings with cameras on.</li> <li>● Follow the online classroom expectations set by your teacher and school.</li> <li>● Access your Google Classroom to receive login information for live meetings.</li> <li>● Your behavior, including chat comments or breakout room interactions, will be monitored and subject to all school rules.</li> <li>● Join Zoom meetings with a positive attitude and be ready to learn in a negative free zone! If you have any concerns regarding a Zoom meeting, inform your teacher as soon as possible.</li> <li>● Protect the privacy of all participants by not recording, posting on social media, or taking screenshots with school or personal equipment.</li> </ul> <p><b>Working independently (asynchronous):</b></p> <ul style="list-style-type: none"> <li>● Log in to Clever and check Google Classroom before your first live session on Monday to get your weekly assignments and Zoom links.</li> <li>● Complete all assignments so that your teacher (s) can provide feedback and grades on your work and progress.</li> <li>● Reach out to your teacher (s) if you have any questions or encounter any problems.</li> </ul>

\*This information can also be found on page 41 of the Annual Notification.

[THIS FORM-English](#) or [THIS FORM-Spanish](#) - please fill out your child's info and your name.

Thank you!